**2025 Alberta Bicycle Association Event Application**

*October 2024*

This is an important notice to all organizers interested in hosting a 2025 cycling event in Alberta.

Any individual member, or affiliated club, interested in organizing one or more events during 2025 must submit an Expression of Interest for each event. A preliminary calendar will be set and posted reflecting the first round of such forms following the Race Organizers’ Conference slated for late November. All other organizers wishing to gain a place on the 2025 calendar will be given the choice of any open weekends after the preliminary calendar is set. It is also a good idea to look at past events that typically occupy specific weekends due to legacy or location permit availability as well as national events that may impact commissaire availability.

All organizers who are hosting an event **must** hold an Organizer’s License with the Alberta Bicycle Association.

Please fill out the following page, save and rename it to your race event, and email it to coordinator@albertabicycle.ab.ca

The ABA will host a Race Organizers’ Conference & Calendar Planning Meeting in late November which all organizers are encouraged to attend. All organizers will be sent an RSVP request for this meeting once we have more details. Specific details regarding exact location of the meeting will be released in the weeks prior to the Conference. A preliminary calendar will be established at the meeting, which will be circulated to organizers and posted on the ABA website no later than a week after the meeting. We expect the Race Organizer’s meeting to be held virtually this year.

Organizers must then submit an Event Sanction Application complete with Emergency Action plan no later than six weeks prior to the posted event date. All organizers are encouraged to read the Alberta Bicycle Association Race Organizer’s Guide prior to any event preparations.

**Organizers or clubs with paperwork or fees owing for either their club or previous editions of an event will not be considered for inclusion on the preliminary calendar.**

Finally, organizers wishing to host an event not previously sanctioned by the ABA are requested to include with their Expression of Interest a one-page overview of the event, including proposed venue.

If you have any further questions, please do not hesitate to email coordinator@albertabicycle.ab.ca

**Alberta Bicycle Association**

**2025 Expression of Interest Form**

|  |  |  |  |
| --- | --- | --- | --- |
| **Event Name** |  | **Event Location** |  |

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| --- |
| **Event Type** |
| [ ]  XC MTB (traditional) | [ ]  XC MTB (marathon) | [ ]  Downhill | [ ]  MTB Stage Race |
| [ ]  Road Race | [ ]  Criterium | **[ ]**  Road Stage Race\* | [ ]  Individual Time Trial |
| [ ]  Hill Climb | [ ]  Track Meet | [ ]  Cyclocross\*\* | [ ]  Gravel Race |
| **[ ]**  Enduro | **[ ]**  Provincial Championship | Other:       |

*\*If hosting a Road Stage Race or any Provincial Championship, please check off or note all events included*

*\*\* If hosting a Cross race please indicate if you are unable to share a weekend with another race i.e. require no race on Sat and your race on Sun.*

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| --- |
| **Primary Contact Information** |
| Name |       |
| Email |       |
| Phone(s) |       |
| Address |       |
| Club |       |
| Event Website |       |

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| **Additional Information/Notes** |
|       |

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| **Proposed Event Date(s)***Organizers must include more than 1 preferred date* | **Race Deposit** *($200 deposit due upon submission of this form)* |
| First Choice |       | [ ]  Cheque/Money Order | [ ]  Cash | **[ ]** Credit Card  |
| Second Choice |       | Card Type**:**  |       |
| Third Choice |       | Card Number: |       |
|  |  | Exp:        | Name:       |